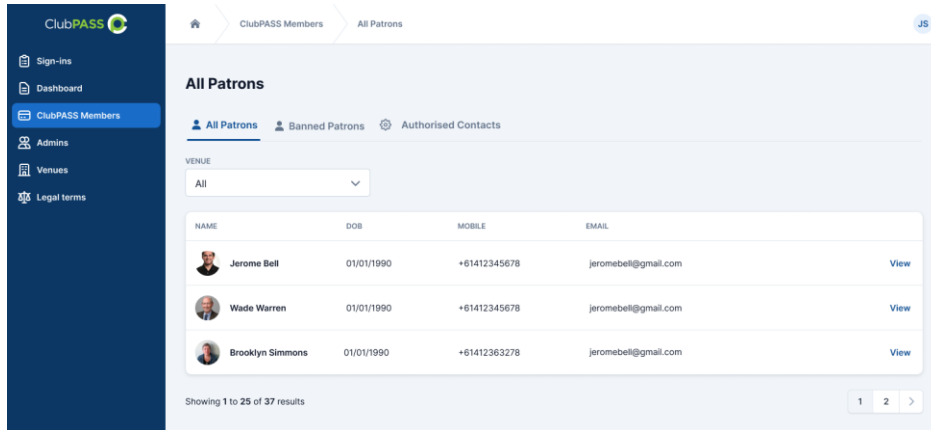
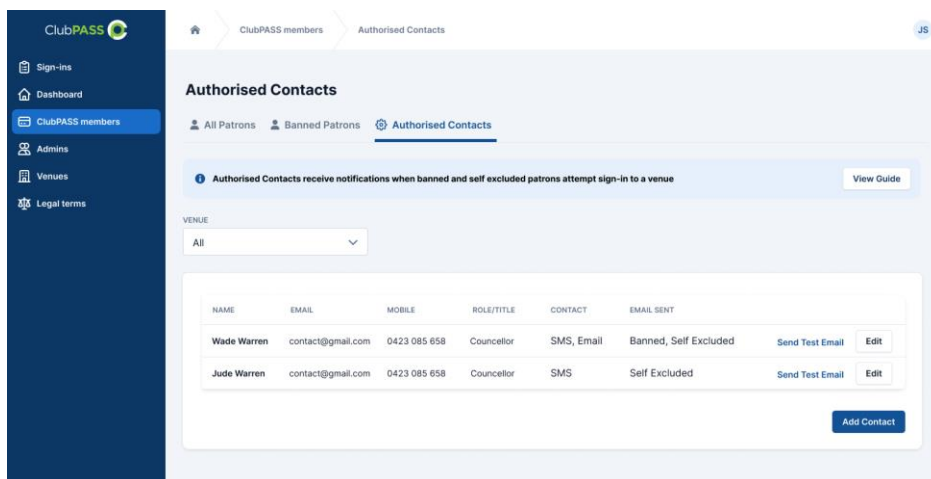


1. Set Up

1. Navigate to the admin section the click on the ClubPASS Members tab



2. Select the tab Authorised Contacts. You can edit existing contacts and send test emails through this window. Select Add Contact



3. Fill out the information to set up the club's responders to Bans and Self Exclusions

Edit/Add Contact

Name

Role/Title

Venue

Bankstown Sports The Acres Club Clear ▼

Email

Mobile

ClubPASS Alerts

When a banned or self-excluded patron attempts sign-in an email is sent to the assigned authorised contacts for that venue.

Notification Type

All notifications ▼

Notification Preferences

Both SMS and Email ▼

Cancel Save