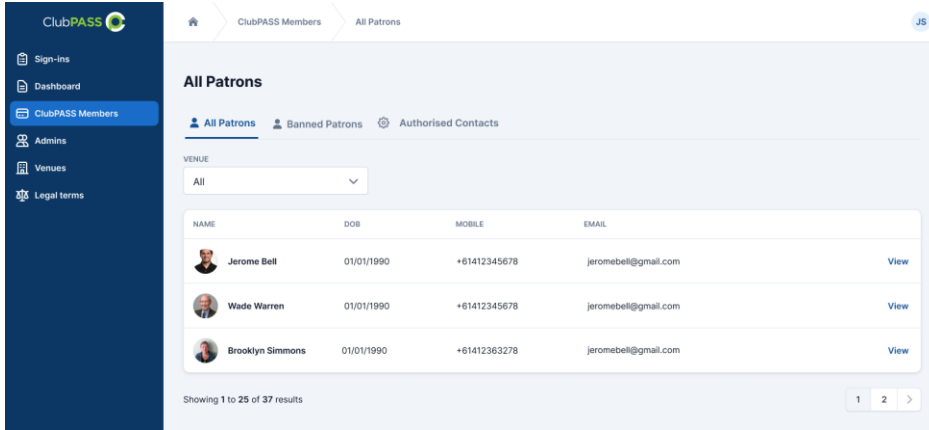


# 4. Manual Bans

1. Navigate to the admin window and click on the ClubPASS Members tab.



2. Once you have selected a user, click on the Manage Bans button. Through this window you can Remove Bans, or edit Bans by clicking the View button.

ClubPASS

- Home
- Dashboard
- ClubPASS members
- Admins
- Venues
- Legal terms

ClubPASS Members > Albert Flores > Manage Bans

**Jerome Bell**

Cancel Save

Personal Information

Self Excluded  
 Banned  
 Suspended  
 Inactive  
 Other

**Personal Details**

First Name: [Redacted]  
 Last Name: [Redacted]  
 Email: [Redacted]  
 Phone: [Redacted]  
 Address: [Redacted]  
 City: [Redacted]  
 State: [Redacted]  
 Zip: [Redacted]

**Past activities**

Activity	Start Date	End Date	Status
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded
Bankstown RSL	09/01/2022 08:00 AM	09/01/2022 08:00 AM	Self Excluded

ClubPASS Members > Albert Flores > Manage Bans

**Jerome Bell**

Cancel Save

**Current Bans**

VENUE	BAN TYPE	RESTRICTED AREAS	BAN START	BAN END	REASON	Action
Bankstown RSL	Self Excluded	Gaming	1/09/2022	1/09/2022	Self Excluded	<span>Remove Ban</span> <span>View</span>
Bankstown RSL	Self Excluded	Bar	1/09/2022	1/09/2022	Self Excluded	<span>Remove Ban</span> <span>View</span>
Bankstown RSL	Banned	-	1/09/2022	1/09/2022	Violence	<span>Remove Ban</span> <span>View</span>

Add ban

The screenshot shows the ClubPASS 'Manage Bans' interface. A user named Jerome Bell is logged in. The 'Ban Details' modal is open, displaying the following information:

- Venue: Bankstown RSL
- Ban Type: Excluded
- Restricted Areas: Bar
- Ban Start: 8 Oct 2021
- Ban End: 8 Nov 2021
- Reason: Intoxication
- Comments: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Risus dignissim feugiat. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Risus

The modal includes 'Cancel' and 'Save' buttons. In the background, the 'Current Bans' table is partially visible, showing columns for Venue and Ban Type, and buttons for 'Remove Ban' and 'View'.

3. Click Add Ban to manually add a ban to a user.

## Add Ban

Venue(s)

Please select



Ban Type

Please select



Restricted Areas

Free text here

Ban Start

Day



Month



Year



Ban End

Day



Month



Year



Reason

Please select



Comments (optional)

Lorem ipsum loren Lorem ipsum loren Lorem ipsum loren Lorem ipsum  
loren Lorem ipsum loren Lorem ipsum loren Lorem ipsum loren Lorem

Cancel

Save