



July 2024

ClubED

Bite-Sized Learning

CEI Monthly Newsletter



Club Education Institute

Welcome to the July edition of our Bite-Sized Learning newsletter.

This Bite-Sized Learning module provides an overview of the Gaming Machines and Liquor Amendment (Harm Minimisation Measures) Regulation 2024. It highlights key changes in the Regulation and the new training requirements that clubs must comply with.

What are the key changes in the Gaming Machines and Liquor Amendment Regulation?

As of 1 July 2024 the requirements are as follows:

- **Responsible Gambling Officers (RGO)**
Clubs with more than 20 gaming machine entitlements must have an RGO/s, dependent on how many gaming machine entitlements (GMEs) they hold, on duty at all times that gaming machines are in operation.
- **Gambling Incident Register**
Clubs need to maintain and conduct monthly reviews of the gambling incident register, where they are required to record instances of potential or actual gambling harm identified in the club.
- **Cash Dispensing Facility Signage**
 - Clubs must not have any signage relating to

The strength of any organisation lies in its board's ability to govern effectively and ethically.

Kofi Annan, Former Secretary-General of the United Nations

- gaming machines visible from cash withdrawal facilities and have any signage that advertises, or
- Clubs must not give directions to a cash dispensing facility that is visible from a gaming machine or any part of a gaming area.

From 1 September 2024, the requirements are:

- **Gaming Plan of Management (GPoM)**
Create and maintain a GPoM and update it at least annually.

From 1 January 2025, the requirements are:

- **Location of Cash Dispensing Facilities**
Must be located outside of a five-metre radius of any entrance or exit from a gaming area in a club.
 - Cash Dispensing Facilities must not be visible from:
 - the entrance to a gaming room or area or room where gaming machines are located

- o a gaming machine.

You must not be able to view a gaming machine or jackpot sign from a cash dispensing facility.

Training Requirements

Responsible Conduct of Gaming

Currently, all staff involved in conduct of activities involving approved gaming machines, including hotel licensees and club secretaries.

By 31 December 2024:

- Directors of a company that owns one or more hotel/s where the director has an operational role in the business
- Club directors (unless they have completed a Responsible Gambling Board Oversight training approved by L&G NSW).

Advanced Responsible Conduct of Gambling (ARCG)

By 30 June 2024:

- Staff undertaking Responsible Gambling Officer (RGO) duties
- Managers who supervise RGOs.

By 30 September 2024:

- Approved managers
- Hotel licensees
- Club secretaries.

By 30 June 2025:

- Directors of a company that owns one or more hotel/s where the director has an operational role in the business
- Club directors (unless they have completed a Responsible Gambling Board Oversight Training approved by L&G NSW).
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Responsible Gambling Board Oversight Training*

By 31 December 2024:

- Club directors (unless they opt to complete RCG by 31 December 2024 and ARCG by 30 June 2025).

* *Completion requirement – Responsible Gambling Board Oversight course approved by L&G NSW.*



Upcoming CEI Seminars — Round 2

- **Sexual Harassment Legislation Board Oversight**
- **Exploring Club Industry Dynamics & Diversification Strategies**

Ensure that members of your board attend.

Click for [Upcoming Dates](#) or [Register Here](#)

Continuous Professional Development Courses for Directors (self-paced, online)

- **Anti-discrimination & bullying prevention**
- **Board Director Induction**
 - Dealing with difficult board members
 - Ethics in the workplace
 - Governance refresher
 - Sex-based harassment for boards & leaders
 - Whistleblower legislation for club directors & executives
- **Work health safety**
- **Director duties**

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