



September 2024

ClubED

Bite-Sized Learning

CEI Monthly Newsletter



Club Education Institute

Welcome to the September edition of our Bite-Sized Learning newsletter.

This month, we address your questions about the Gaming Plan of Management (GPoM) that commenced on 1 September 2024. The GPoM is a framework for patrons and employees to understand a venue's responsible conduct of gambling obligations. It provides guidance to employees on meeting these obligations and responding to gaming-related situations.

Under the *Gaming Machines Act 2001* (NSW) (the Act) and the *Gaming Machine Regulation 2019* (NSW) (the Regulation), all levels of employees and directors at a club have responsibilities to ensure compliance with the Act and the Regulation, and create a responsible gambling environment.

1 What should a GPoM cover?

The GPoM is a framework for patrons and club employees to understand a club's responsible conduct of gambling obligations and, at a minimum, must meet the requirements outlined in the Regulation.

A GPoM must be updated regularly and reviewed every 12 months. It must also be updated if there are any changes to the club, legislative requirements or emerging risks.

The real enemy of safety is not non-compliance, but non-thinking

Rob Long
Writer & Television Producer

2 If we have multiple venues, does each club need their own GPoM?

Each club, including those who are part of a club group, must have their own, separate GPoM.

3 Does Liquor & Gaming NSW and/or ClubsNSW need to approve the GPoM?

Liquor & Gaming NSW and ClubsNSW do not need to approve a club's GPoM.

The GPoM must be approved at a club level, which may be approved by the Board of Directors.

4 Do employees need to be familiar with the GPoM?

Yes. Employees must be familiar with the GPoM. Employees who work in the gaming room, gaming

area or with gaming machines must regularly read the GPoM.

As part of the GPoM, an attachment must be kept to record employees who have read and declared that they understand the GPoM.

5 What training do directors need to complete under the Regulation?

All directors must have either:

- completed Responsible Gambling Board Oversight Training by 31 December 2024; or
- completed Responsible Conduct of Gambling training by 31 December 2024 and Advanced Responsible Conduct of Gambling training by 30 June 2025.

Note: newly appointed directors need to complete

training by 31 December 2024/30 June 2025 or within three months of the person becoming a director of the club.

6 What else do I need to know?

Inspectors are incorporating GPoM checks into their inspections. It is important that a club can, when asked:

- produce their GPoM for inspection at any time;
- show that their GPoM is in an easily accessible location for employees to be able to access it at all times;
- show that employees have read and understood it; and
- explain what a GPoM is and what is contained in it.

You can find more information and a template on the GPoM on the Liquor and Gaming NSW [website](#).



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