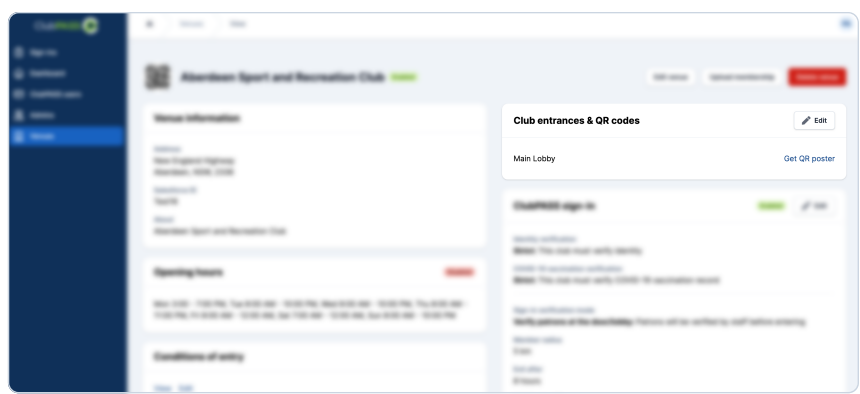


# ClubPASS Admin: QR Code

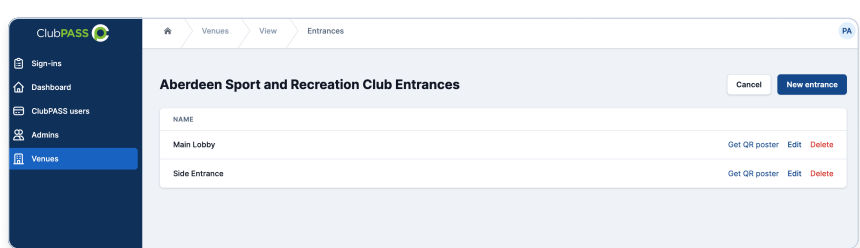
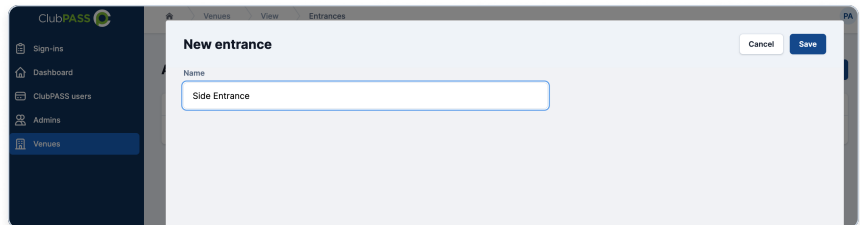
## Step 1: Creating New QR Code

QR Codes can be created for multiple entrances. Simply click on Edit in the Club Entrance and QR Codes module



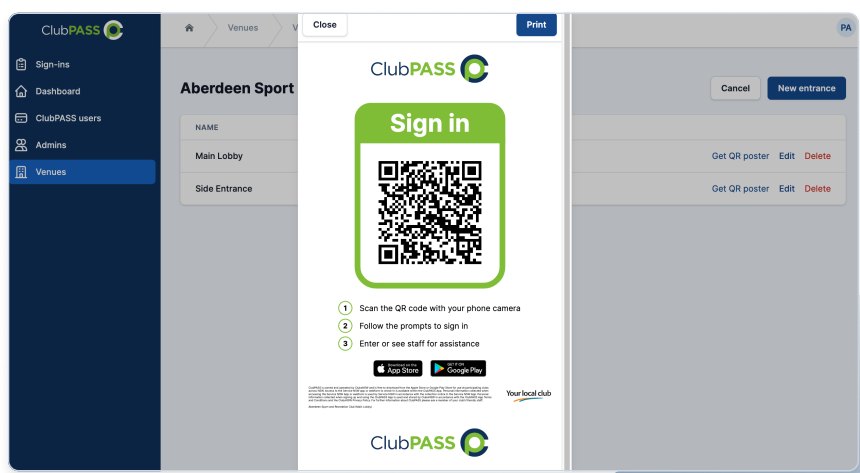
## Step 2: Edit QR Codes

You can either create a new QR code or edit an existing code created. Name the QR code so its obvious to its location. Click save and you will see your new QR listed.



## Step 3: Click 'Get QR Code'

You will get a pop-up of 3 QR codes to print in A4. The first 2 are if you have a double-sided entry panel to sign in/out. The last is for single entry panels for QR codes



**Note:** When editing a QR code, a new one will be created and make the old one outdated. The posters will need to be replaced.