

# ClubPASS Sign-in Settings

## Step 1: Identity verification



You can choose how much you want to verify a patron's ClubPASS identity. Higher levels are more secure but require more staff effort.

**None**  
Verification will need to be done manually for each patron

**Moderate**  
Any club can verify identity

**Strict**  
This club or group must verify identity

< **Verification will need to be done manually for each patron**

< **Any club can verify identity**

< **This club or group must verify identity**

## Step 2: Sign-in Verification mode



Choose how staff will verify patron sign-ins.

**Verify patrons at the door/lobby**  
Patrons will be verified by staff before entering

**Verify patrons inside the club**  
Patrons will self sign in and be verified by staff once inside the club

< **Lobby/Door Staff**

< **Bar/floating staff**

## Step 3: Save settings and click Save



Finally click save for the settings to take affect.

Cancel

Save